

LONDON BOROUGH OF HAMMERSMITH & FULHAM

Report to: Pension Fund Committee

Date: 19/09/2023

Subject: Communication Policy

Report author: Eleanor Dennis, Head of Pensions

Responsible Director: Sukvinder Kalsi, Director of Finance

SUMMARY

This report details why there is a requirement for a Communications policy for the Hammersmith & Fulham Pension Fund and Appendix 1 details the revised policy.

The report recommends that the Pension Fund Committee approves the revised communications policy, as set out in the Appendix 1 to this report, for the Hammersmith & Fulham Pension Fund. Approval and implementation fulfils the Council's obligations under the Local Government Pension Scheme Regulations 2013.

RECOMMENDATIONS

To approve the revised 2023 Communications policy for the Hammersmith & Fulham Pension Fund.

Wards Affected: None

Our Values	Summary of how this report aligns to the H&F Values
Being ruthlessly financially efficient	Ensuring good governance for the Pension Fund should ultimately lead to better financial performance in the long run for the Council and the council tax payer.

Financial Impact

There are no financial implications to the revision of this policy.

Sukvinder Kalsi, Director of Finance 4th September 2023

Legal Implications

This report recommends that the Pension Fund Committee approves the revised Communication policy, as set out in the Appendix 1 to this report, for the Pension Fund. Approval and implementation fulfils the Council's obligations under the Local Government Pension Scheme Regulations 2013

Angela Hogan, Chief Solicitor (Contracts and Procurement) 4th September 2023

Background Papers Used in Preparing This Report

None

DETAILED ANALYSIS

Proposal

1. The Local Government Pension Scheme regulations 2013 require administering authorities who participate in the Local Government Pension Scheme (LGPS) to prepare, maintain and publish a statement setting out its communications policy.
2. The London borough of Hammersmith & Fulham is the administering authority responsible for the administering of the Hammersmith & Fulham Pension Fund. Which is part of the LGPS, the Fund has over 90 active fund employers and a membership of over 18,000 scheme members.
3. The policy has been prepared to meet objectives on how the Fund communicates with it's membership and their representatives, perspective membership and employers. It will be reviewed bi annually and updated if there are any material changes.
4. The policy is required to set out information on the Scheme, the frequency, format and method of the communications.

Reasons for Decision

5. The recommendation is that the Committee accept this revised Communications policy which will replace the previous policy dated August 2016 with immediate effect and published on the Fund website.
6. Approval and implementation of the policy fulfils the Pension Fund's obligation under regulation 61 of the Local Government Pension Scheme Regulations 2013.

Equality Implications

None

Risk Management Implications

None

Climate and Ecological Emergency Implications

None

Procurement implications

None

LIST OF APPENDICES

Appendix 1 - Hammersmith & Fulham Pension Fund Communications Policy 2023